

Executive

1 December 2009

Report of the Acting Head of Civic, Democratic and Legal Services

Minutes of Working Groups

Summary

1. This report presents the minutes of recent meetings of the LDF Working Group, Young People's Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Background

2. Under the Council's Constitution, the role of Working Groups is to advise the Executive on issues within their particular remits. To ensure that the Executive is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Executive on a regular basis.
3. Members have requested that minutes of Working Groups requiring Executive endorsement be submitted as soon as they become available. In accordance with that request, and the requirements of the Constitution, minutes of the following meetings are presented with this report:
 - LDF Working Group – draft minutes of the meeting on 7 September 2009 (Annex A)
 - Social Inclusion Working Group – draft minutes of the meeting of 24 September 2009 (Annex B)
 - Young People's Working Group – draft minutes of the meeting on 19 October 2009 (Annex C)

Consultation

4. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups. It is assumed that any relevant consultation on the items considered by the Groups was carried out in advance of their meetings.

Options

- Options open to the Executive are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

Analysis

- Members are asked to consider endorsing the following recommendation to the Executive contained in the attached draft minutes at Annex A (Minute 5 refers):

“That the LDF Working Group recommend to the Executive that the Biodiversity Audit be approved for publication as part of the Local Development Framework evidence base.”

- Members are also asked to consider the following recommendation to the Executive contained in the attached draft minutes at Annex B (Minute 12 refers):

“That the Social Inclusion Working Group recommend that a representative from Higher York be nominated to serve on SIWG as a non-voting co-opted member”

Following the meeting, Higher York nominated Claire Newhouse to serve as their representative.

- As stated in a previous report to the Executive, on 9 June 2009, the Head of Legal Services has advised that the Executive has the power to make appointments to its own Working Groups. Therefore if Members so wish, they may approve the above recommended appointment without reference to Full Council.

Corporate Priorities

- The aims in referring these minutes accord with the Council's corporate values to provide strong leadership in terms of advising these bodies on their direction and any recommendations they wish to make.

Implications

- There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered by the Board:
 - Financial**
 - Human Resources (HR)**
 - Equalities**
 - Legal**
 - Crime and Disorder**
 - Property**
 - Other**

Risk Management

11. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report.

Recommendations

12. Members are asked to note the minutes attached at Annexes A, B and C and to decide whether they wish to:

- a. Approve any specific recommendations made by the Working Groups, as set out in paragraphs 6-8 above, and / or;
- b. Respond to any of the advice offered by the Working Groups.

Reason:

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

Contact details:

Author:

Fiona Young
Principal Democracy Officer
01904 551027
email:
fiona.young@york.gov.uk

Chief Officer Responsible for the report:

Alison Lowton
Acting Head of Civic, Democratic and Legal Services

Report Approved

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Date 18.11.09

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Annexes

Annex A – Draft minutes of the meeting of the Local Development Framework Working Group held on 7 July 2009.

Annex B – Draft minutes of the meeting of the Social Inclusion Working Group held on 24 September 2009.

Annex C – Draft minutes of the meeting of the Young People's Working Group held on 19 October 2009.

Background Papers

Agenda and associated reports for the above meetings (available on the Council's website).